

Julie Kjorsvik

From: no-reply_ServiceRequests@co.kittitas.wa.us
Sent: Wednesday, March 01, 2017 3:59 PM
To: Julie Kjorsvik
Cc: Brynna Anderson
Subject: Prosecutor Service Request | 38003 | Service Level Agreement and Statement of Work No 1 - WA State Archives

Julie Kjorsvik,

We have made an update to your service request.

A copy is displayed below. As we continue to work on your request you will receive additional notifications.

Please review the issue fields as they may contain a request for something necessary to continue working on the request.

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

Request #38003 - Service Level Agreement and Statement of Work No 1 - WA State Archives

Initial request:

I have attached a Service Level Agreement No. 818K-1402 between the Kittitas County Commissioners and the State of Washington, Office of the Secretary of State, Archives & Records Management Division AND a Statement of Work No. 1. These are for our Minutes, Resolutions and Ordinances from 2005 - 2008 that must be microfilmed by the State for permanent retention in accordance with the Local Government Common Records Retention Schedule 1.10 (Meetings and Hearings - GS2012-027) and 1.9 (Local Government Legislation GS50-05A-16. We have scanned in the documents and transferred them to TIF files for the State and will send them over. Can you please review these and let me know if they meet approval or if they need any changes. We'd like to get this on the Commissioners Agenda for their consideration. Thank you.

Latest update:

Neil Caulkins 3/1/2017 3:58:32 PM

Resolution:

Seems fine.

Status:

Open

Assigned to:

Neil Caulkins

Priority:

Soon

Due date:

3/15/2017 5:00:00 PM

[Update or cancel your request](#)

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbdac24bb8719d004a14